

ANNEXURE



Government of Jammu & Kashmir Government Medical College, Rajouri

M/S Ahuja Book Company Pvt. LTD.
4348/4C Ansari Road Darya Ganj.
New Delhi_ 110002n (India)

No:- GMC/R/2018-19/ATS/A

Dated: 13-02-2019

Sub: Purchase/Supply order for Procurement of Medical Books of latest edition in respect of Govt. Medical College Rajouri.

- Ref: 1. Convener Purchase Committee New Medical Colleges of J&K's Letter No. 10/New Med Col/Purchase Committee/2019 dated:-29/01/2019.
2. Convener Purchase Committee New Medical Colleges of J&K's Letter No. 011/ New Med Col/Purchase Committee/2019 dated:-31/01/2019

Sir,

You are requested to execute the supply of below mentioned Books to the Officer In-charge Stores/Library, Govt. Medical College Rajouri on the rates, terms and conditions as mentioned in the rate contract issued vide No. 10/New Med Col/Purchase Comm/2019 Dated 29-01-2019 issued by the convener purchase committee new Govt. Medical Colleges and send a bill of cost in triplicate for early payment.

Supply of Medical Books of latest addition:-

As per list Encloses as (A)

Terms and conditions:

1. You will have to execute an agreement with authorities within five days of receipt of this order.
2. Rates/taxes/duties shall be charged as per prevailing Govt. norms.
3. Supply must be completed within thirty days (30) of issue of this order.
4. The initial payment of Rs. 20.00 lacs (Rupees Twenty Lacs only) shall be made. The balance payment if any shall be made as and when funds are available in the Budget Estimate.
5. That a discount of 45.21% shall be allowed on publishers price list/ Catalogue of Books of latest addition (as per list enclosed as "A") as per you offer and approved by the committee.
6. You will undertake that the discount offered is not less than that quoted in other Govt. Institutes of J&K State, at least during the period of contract. If at any stage it is found that you have executed the supplies or have quoted rates higher than the approved one, the difference shall be recouped from you and further orders shall be cancelled forthwith.
7. The supply shall be F.O.R. Central Library / Stores, Govt. Medical Collage Rajouri.
8. You will have to furnish Publishers Price List along with invoices at the time of Supply of Books enabling this office to verify the rates.
9. The Proof of conversion of rates in Indian currency shall be provided by the Firm.
10. Only original / international standard books of latest edition shall be accepted and no defective/duplicate supply shall be entertained at any cost.

12. You be will be responsible for execution of the supplies strictly in accordance with the contract in full and shall not in any case assign or sublet any part thereof. Deviation if any will lead to forfeitures of earnest money as a whole or black listing of the firm/Suppliers / Dealer / Original manufacturer.
13. Payment shall be made after receipt of Books (Stock entry) and verification of the supplies by the officer I/C Central Library/ Stores Govt. Medical College Doda. ^{Rajouri}
14. Out of the total payment due an amount @10% shall be retained and the same shall be released after 06 months or so after satisfactory report about the print/paper quality etc of the Books is received from I/C library/ Stores.
15. The firms shall have to communicate the value/ cost of each title of the list within a week's time from the date of issue of this supply order.
16. In case of delayed / Short supply you shall be liable for penalty on the total cost of this supply order as under:

First extension for the month or part of thereof	@ 02 %
Second extension for the month	@ 03%
17. The Purchasing Officer reserves the right to withdraw / cancel the supply order or part thereof without assigning any reason thereof.
18. Any other condition not mentioned in the supply order can be incorporated before the execution of a contract if need be.
19. Legal proceedings that may arise at any stage shall be subject to the jurisdiction of Hon'ble Courts of J&K at Jammu.
20. All other terms and condition of the NIT shall be a part of this supply order.

Yours Sincerely

(Dr. Zahid Jeelani)
Principal
Govt Medical College
Rajouri

Copy to:-

1. Principal Secretary to Govt., Health & Medical Education Department, Civil Secretariat Jammu.
2. Director (Coord). New Medical Colleges Jammu.
3. Chief Account Officer Govt. Medical College Rajouri.
4. I/C Librarian/ Store Govt. Medical College Rajouri with the directions to verify the supply as per the terms and condition on the supply order and bill in triplicate to be sent to the office of CAD GMC Rajouri after making stock entry on each bill under seal and signature .
5. Office File.

CENTRAL LIBRARY

